

# DRAFT PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

April 28<sup>th</sup>, 2023

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The meeting was called to order at 9:36 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

## RECOGNITION OF VISITORS – None

- Agenda – No changes or additions
- Correspondence – None
- Valnet meeting – Valnet directors continue budget planning process, preparing for library card design contest
- Directors Report- Staff are finalizing SRP plans and schedules. Social media usage is up.
- APPROVAL OF CONSENT AGENDA

Lori moved to accept consent agenda items a,b,c and d which include the minutes from the March 28<sup>th</sup> regular meeting, the March statement of expense, profit and loss statement and the bank statement review. Dawn Seconded. Motion passed.

## LIBRARY & STAFF REPORTS

Statistical Reports: Statistical reports were shared with the board, progress and predictions for the year were discussed.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs and projects.

ICfL Grant Updates:

**ARPA Learn/Earn grant (Mobile Library):** No new updates

**Connecting Communities (Chromebooks):** The final report for the grant has been submitted. At this time the chromebooks will be used for in branch patron use.

**BIIG Grant (Broadband Infrastructure):** ERate info has been filed.

**Upgrade your Space (Telehealth):** Branches have received tech for telehealth spaces and are looking forward to receiving pods/walls.

**ARP/ESSER Grant:** Presenters are being looked at to perform/present across the district.

**So That All May Read Grant:** PRLD is in beginning stages of planning radio ads.

**Facilities Improvement Grant:** The pre-application has been submitted. The final application is being worked on and will be completed by due date.

- a. Executive session involving a personnel matter, pursuant to Idaho Code 74-206(1)(b):

Dawn moved to go into executive session pursuant to Idaho Code 74-206(1)(b) at 9:40 am. Jeanne seconded. Roll call vote: Dawn -Aye, Lori-Aye, Anglea-Aye, Mike-Aye. Motion passed.

Lori moved to leave into executive session pursuant to Idaho Code 74-206(1)(b) at 9:40 am. Angela seconded. Roll call vote: Dawn -Aye, Lori-Aye, Anglea-Aye, Mike-Aye. Motion passed.

Jeanne moved to apply reduction of force, effective April 21, 2023 per the PRLD personnel polivy to the mobile library & outreach manager position as the financial and physical resources are not available to support the position. Lori seconded. Motion passed.

- b. Draft Personnel Policy & Employee performance review – Ellamae will make changes and resend in the packet next month.

[NEXT REGULAR MEETING](#) Next regular meeting is scheduled for May 23<sup>rd</sup> at 9:30 AM.  
[ADJOURNMENT](#) 11:00 AM

Respectfully submitted,  
Ellamae Burnell, Clerk of the Board

Approved: May 30<sup>th</sup>, 2023