

PRAIRIE RIVER LIBRARY DISTRICT

*Board of Trustees – Meeting Minutes
November 25th, 2025
Minutes*

The meeting was called to order at 9:39 AM by Board Chair Dawn Stryhas. Also in attendance were board members Sunnie Renshaw, Lori Williams, Gloria Garcia, Leslie Smith and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

- Recognition of Visitors – No Visitors
- Agenda – No changes or additions to the agenda
- Correspondence – No correspondence
- Valnet meeting – Ellamae shared information about Valnet projects.
- Directors Report- The Director's report included information on packet materials district wide happenings.

APPROVAL OF CONSENT AGENDA

Sunnie moved to accept items a and d, including the minutes from the October 28th regular meeting and the October Statement of Expense and Profit and Loss Statements, and Bank Statement. Leslie seconded. Motion passed.

LIBRARY & STAFF REPORTS

Statistical Reports: No statistical reports in November.

Branch News: Branch news was included in the board packets.

GRANT UPDATES.

Idaho Community Foundation – Forever North – Funds from ICF have been received.

CAPITAL PROJECT UPDATES

Lapwai – Work will resume in Spring 2026, as much as possible will be completed with existing funding.

Kooskia – No new updates.

ACTION ITEMS

- a) **Draft Homebound Services Policy** – Lori motioned to accept the draft homebound services policy as written, with the addition “staff will wear ID”. Gloria seconded. Motion carried.
- b) **Draft Device Borrowing Policy** – Tabled until January Meeting.
- c) **Patron Computer Replacement – Quote** – Initial Lenovo quote for desktop computers was shared. Sunnier motioned to purchase 20 to 22 devices based on final price. Leslie seconded. Motion carried.
- d) **Staff HAS Accounts** – Lori motioned to create a one-time \$200 seed fund in each of the 6 Insurance eligible employees accounts from carryover funds. Sunnie seconded. Motion carried.

NEXT REGULAR MEETING:

January 27th, 2026 – 9:30 am

District Office: 611 Main St. Lapwai, ID

ADJOURNMENT 1:08 PM - Respectfully submitted, Ellamae Burnell - Clerk of the Board

Approved, January 26th, 2026