

PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

February 28th, 2023

The meeting was called to order at 9:04 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaar, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

RECOGNITION OF VISITORS – None

- Agenda – Ellamae requested that agenda 8 c be added to discuss the Lapwai Library Inspection report.
- Correspondence – None
- Valnet meeting – Valnet directors discussed the need for transition processes and planning. Billi Cooper filled the empty Valnet seat, and HB 139 was discussed.
- Directors Report- Madison has taken on tech duties for PRLD and is settling in. Currently we are doing a push on social media for the final switch from Overdrive to LIBBY. Our social media reach has increased by 22% over the last month.
- APPROVAL OF CONSENT AGENDA

Lori moved to accept consent agenda items a and d and acknowledge that moving forward Lohman Accounting will provide the statement of expense and profit and loss statement the following month.

LIBRARY & STAFF REPORTS

Statistical Reports: Statistical reports are not presented in January.

Branch News: Printed copies of the reports were sent to trustees.

Branch news highlights include:

Culdesac: Culdesac will begin having a program one Friday a month in order to better reach school age children.

Kooskia: Summer reading program has kicked off in Kooskia and will take place every Wednesday at 1:30pm.

Peck: Doreen was part of an interview published by the Rural Health Information Hub on PRLD's involvement with the air quality program.

BUSINESS

ICfL Grant Updates:

ARPA Learn/Earn grant (Mobile Library): Ford will inspect the van on March 6th. The final report has been submitted

Connecting Communities (Chromebooks): The connecting communities interim support has been submitted. There are currently Chromebooks in us at the Lapwai, Culdesac, Craigmont and Winchester branches.

BIIG Grant (Broadband Infrastructure): PRLD is currently waiting to hear back from bidding agency before moving to next steps.

Upgrade your Space (Telehealth): Items for telehealth spaces have been ordered and participating branches are currently preparing spaces for delivery.

ARP/ESSER Grant: Kits put together by the ESSER team at PRLD are on order Training options and presenters are currently being looked into.

So That All May Read Grant: PRLD was awarded this Mini-Grant with a focus on promoting talking book services.

Facilities Improvement Grant: The pre-application has been submitted.

Draft Personnel Policy: The draft personnel policy was tabled for consideration at the March meeting.

Draft Performance/Personnel Review: The draft performance/personnel review was tabled for consideration at the March meeting

Proposed Collection Development Policy: Angela motioned to accept the collection development policy with the changes as discussed. Lori seconded. Motion passed.

Bank Account Signatory Access: Dawn moved to remove former employee Lisa Puckett from the P1FCU account and add Ellamae Burnell. Jeanne seconded. Motion passed.

[NEXT REGULAR MEETING](#) Next regular meeting is scheduled for Tuesday, March 28th at 9:30 am
[ADJOURNMENT](#) Meeting adjourned at 12:23

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: March 28th, 2023