PRAIRIE RIVER
LIBRARY DISTRICT

RESOLUTION DECLARING FINANCIAL NECESSITY AND AUTHORIZING REDUCTION IN FORCE

WHEREAS, Prairie River Library District is obliged to conduct its financial affairs in accordance with provisions of state and Federal law, and

WHEREAS, provisions of Idaho law require that entity maintain balance in its fiscal affairs between revenues and expenses, and

WHEREAS, the revenue/expense equation must balance by fund and account, as well as overall, and

WHEREAS, the Prairie River Library District must consider both the short-term and long-term implications of fiscal trends that shape resources and demands for the Prairie River Library District budget process, and

WHEREAS, conservative administration of the budgetary process will spare Prairie River Library District operations from exaggerated swings of lean and plenty, thereby avoiding the need to declare a fiscal emergency.

NOW, THEREFORE, Be It Resolved by the Prairie River Library District Board of Trustees the following:

1. That the following factors have come together to necessitate change from the status quo concerning matters of budget and employment for Prairie River Library District:

Emergency conditions arose at two library facilities that have resulted in significant and unplanned expenses requiring immediate attention.

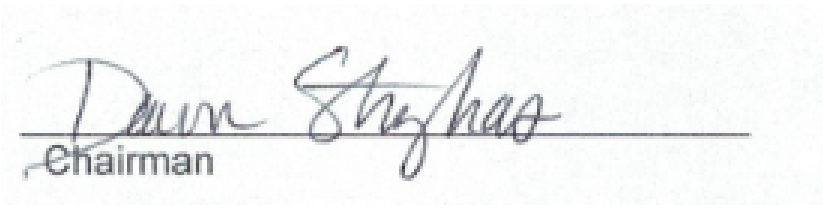
2. The Prairie River Library District Board of Trustees is/are authorized and obligated to reduce employment in the following measure in the identified funds or accounts in order to maintain present and future solvency in the fiscal affairs of Prairie River Library District:

Reductions to be made:
· Elimination of 1 part-time equivalent position based in the District Office.
· Hiring Freeze of three currently vacant part-time equivalent positions.
· Reduction of hours of 1 full-time equivalent position based in the District Office.
· Elimination of 1 full-time equivalent position based in the District Office, and Reassignment of staff member at reduced hours.
· Reduction of Open Hours at the Culdesac Community Library.

Any actual changes to be implemented are subject to Prairie River Library District Board of Trustees review and approval prior to implementation. It is essential that changes of this nature be coordinated with the Prairie River Library District Board of Trustees in order to minimize the resulting disruption of service and personal interests of employees.

3. All administrative staff of Prairie River Library District is authorized and directed to take such steps as may be necessary or appropriate to carry out the terms of Prairie River Library District's policy as set forth in foregoing provisions.

APPROVED by the Prairie River Library District Board of Trustees this 5th day of November, 2026.



ATTEST:



,Clerk of the Board