

PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

August 30, 2022

The meeting was called to order at 9:27 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted on-site at the Lapwai Community Library/District Office.

RECOGNITION OF VISITORS – Chris Case – Winchester Branch Manager, Doreen Schmidt – Peck Branch Manager.

REVIEW

- Agenda – No additions or changes.
- Correspondence – None
- Valnet meeting – Valnet held the August meeting Moscow. The overdrive credit division was discussed as well as the courier route, John Abitz, courier for the upriver route has been ill.
- Directors Report- All open position within the district have been filled. District staff, Branch Managers and Trustees will attend the ILA conference in October, and as a district we will work to identify continuing education/professional development with all staff.

Branches are preparing for September, which includes library card sign up month, banned books week, International Day of Literacy and more. In addition, a new resource O*Net Online a career exploration tool has been added to resources available to patrons.

- APPROVAL OF CONSENT AGENDA

Lori moved to approve the consent agenda which included minutes of the July 26th regular meeting, the August statement of expense, profit and loss statement, and the bank statement review. Jeanne seconded. Motion passed.

LIBRARY & STAFF REPORTS

Branch News: Printed copies of the reports were sent to trustees.

Branch news highlights include:

Craigmont: Megan and Chris partnered to do a school supply drive for Highland back to school night, and were able to fill 3 shopping carts full of supplies. The friends' groups have met and put together programs for the next few months with the hope to draw in more people.

Peck: Exterior work has been done to the library in preparation for painting, including the clearing of shrubs and debris. A new local education center in Peck has invited the library to the Harvest Community Gathering in October, Doreen will be sharing a story time and craft each day of the three day event.

Winchester: The library has undergone a huge cleaning and reorganization with the help of volunteers Tammy and Emily. This includes the creation of a new teen/craft room where programs can take place.

BUSINESS

ICfL Grant Updates:

ARPA Learn/Earn grant (Mobile Library): The Van is scheduled to be delivered in Lewiston the week of September 12th. From there it will travel to Portland to have the interior installed. A new wrap design was shared.

Connecting Communities (Chromebooks): The district has been awarded the connecting communities grant and received 20 Chromebook and accessories. Tech training/workshops will be put on with community partners as soon as the Chromebooks are set up.

BIIG Grant (Broadband Infrastructure): The request for proposal for Internet & WAN Service has opened. Proposals from any interested providers will be due December 7th.

Nezperce Branch Manager & Kamiah Branch Assistant Search:

Nezperce Branch Manager: Valerie Robinson has settled into Nezperce and is doing well. Patronage at the library has been up.

Kamiah Branch Assistant: Betsy Woolbright-Birch has been hired as the Kamiah Branch Assistant. There has been good feedback on her joining the PRLD. Two other candidates were offered substitute positions.

Jeanne moved to go into an executive session involving a personnel matter pursuant to Idaho code 74-206(1)(b) at 9:32 am. Dawn Seconded. Roll call vote: Dawn – Aye, Anglea – Aye, Mike-Aye, Jeanne – Aye, Lori – Aye.

Angela moved to return to leave the executive session at 10:51 am. Lori Seconded. Roll call vote: Dawn – Aye, Angela – Aye, Mike- Aye, Jeanne – Aye, Lori- Aye.

Proposed FY 22-23 Budget: Dawn moved to approve the proposed FY 22-23 budget. Jeanne seconded. Motion passed.

Proposed Mission Statement/Rebranding: Jeanne moved to approve mission statement option 2 and logo option 2 with discussed changed. Lori seconded. Motion passed.

Proposed PRLD Scholarship Fund: Ellamae proposed the creation of a PRLD scholarship fund to support continuing education. Ellamae will put together a sample application and guidelines for the next meeting. No motion needed.

Proposed Operations, Technology & Outreach Manager Position: Lori moved to accept the proposed Operations, Technology & Outreach Manager position with the proposed changes. Dawn seconded. Motion passed.

Proposed Collection Development Policy: Dawn moved to accept the proposed Collection Development Policy as written. Lori seconded. Motion passed.

Proposed Public Records Policy: Lori moved to accept the proposed Public Records Policy. Angela seconded. Motion passed.

[NEXT REGULAR MEETING](#) Next regular meeting is scheduled for Tuesday, September 27, 2022, at 9:00 AM at the Lapwai City Hall Meeting Room at the 315 Main St.

[ADJOURNMENT](#) Meeting adjourned at 12:20

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: