

PRAIRIE RIVER LIBRARY DISTRICT

*Board of Trustees – Meeting Minutes
September 30th, 2025
Minutes*

The meeting was called to order at 9:44 AM by Board Chair Dawn Stryhas. Also in attendance were board members Sunnie Renshaw, Lori Williams, Gloria Garcia, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

- Recognition of Visitors – No Visitors
- Agenda – No changes or additions to the agenda
- Correspondence – No correspondence
- Valnet meeting – Ellamae shared a recap of the September all Valnet Training and an update on Message Bee integration.
- Directors Report- The Director's report included information on packet materials district wide happenings.

APPROVAL OF CONSENT AGENDA

Lori moved to accept items a and d, including the minutes from the August 26th regular meeting and the August Statement of Expense and Profit and Loss Statements, and Bank Statement. Lori motioned to approve. Gloria seconded. Motion passed.

LIBRARY & STAFF REPORTS

Statistical Reports: No statistical reports shared in September.

Branch News: Branch news was shared in board packets and discussed.

IMPACT AREAS

Ellamae shared that the Storytime in a Box Program through Idaho PBS is ending. The program was utilized by many PRLD branches/

GRANT UPDATES.

Let's Talk About It (Lapwai) – Lapwai has been selected as a Let's Talk About It site, and will be hosting three visiting scholars starting in November.

CAPITAL PROJECT UPDATES

Lapwai – Ellamae shared that Lapwai was selected for a \$15,000 Idaho Community Foundation Forever North Grant for work specific to the children's area. Ellamae also shared a cost vs. income breakdown for the project.

Kooskia – Oktoberfest is coming up on October 10th and will be the kickoff event for working towards building a new library in Kooskia.

Branch Hours

Ellamae shared input from Culdesac Branch Manager, Rachel Charwood, regarding the hours of the Culdesac Branch and community reach. Ellamae will reach back out to Rachel with proposed hour changes.

ACTION ITEMS

- a) **Draft Updated Public Records Policy** – Sunnie moved to approve the updated public records policy as presented. Lori seconded. Motion carried.

NEXT REGULAR MEETING:

October 28th, 9:30 AM

District Office: 611 Main St. Lapwai, ID

ADJOURNMENT 11:18 AM - Respectfully submitted, Ellamae Burnell - Clerk of the Board

Approved, October 28th, 2025