

PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes
June 28, 2022

The meeting was called to order at 9:26 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted on-site at the Lapwai Community Library/District Office.

RECOGNITION OF VISITORS – Mike MacDowell, Troy Insurance, and Lisa Puckett, Operations Manager

REVIEW

- Agenda – No additions or changes,
- Correspondence – None
- Valnet meeting – No Valnet updates to report. The next Valnet meeting is in August.
- Directors Report- Ellamae met with the Kooskia Friends of the Library and Kooskia Mayor and the Winchester Friends of the Library this month to learn about their programs and goals and ways the District can help.

The staff at branches in Nez Perce county are preparing for the Nez Perce County Fair, the district as a whole is taking an ongoing look at ways to get involved in the community and opportunities for outreach.

Lots of exciting grant opportunities are coming this fall that could greatly benefit the communities we serve if awarded.

- APPROVAL OF CONSENT AGENDA

Lori moved to approve the consent agenda which included minutes of the June 28th regular meeting, the July statement of expense, profit and loss statement, and the bank statement review. Jeanne seconded. Motion passed.

LIBRARY & STAFF REPORTS

Branch News: Printed copies of the reports were sent to trustees.

Branch news highlights include:

Craigmont: The Craigmont Library kicked off its summer reading program on July 11th, with 11 patrons attending the morning program and 17 patrons attending the afternoon sun safety presentation. There are programs planned throughout the summer including story time every Friday at 11 and book club on the second Friday of each month.

Nezperce: The Nezperce library hosted an open house during Nezperce Prairie Days and has kicked off its summer reading program. On August 3rd Mike Lamping will be hosting a Finding Patterns in Nature event. Anne's last day is this Friday, July 29th.

Winchester: Winchester had 23 participants in the summer reading program. A hands-on activity for patrons of all ages is available every day.

BUSINESS

ICfL Grant Updates:

- ARPA Learn/Earn grant (mobile library): After supply chain issues with the original vendor, Ellamae was able to work with Joe Hall Ford and a van is currently in production. Ellamae has provided an update to ICfL on these changes.

Nezperce Branch Manager & Kamiah Branch Assistant Search:

Nezperce Branch Manager: Ellamae, Julie, Lynette, Mike, and Jeanne held Nezperce Branch Manager interviews last week. Ellamae has reached out to references and hopes to make an offer this week.

Kamiah Branch Assistant: Ellamae and Luis have discussed the applicants for the Kamiah Branch Assistant position and interviews are currently being scheduled for Tuesday, August 2nd.

Jeanne moved to go into an executive session involving a personnel matter pursuant to Idaho code 74-206(1)(b) at 12:10 pm. Dawn Seconded. Roll call vote: Dawn – Aye, Anglea – Aye, Mike-Aye, Jeanne – Aye, Lori – Aye.

Jeanne moved to return to leave the executive session at 1:02 pm. Dawn Seconded. Roll call vote: Dawn – Aye, Angela – Aye, Mike- Aye, Jeanne – Aye, Lori- Aye.

Proposed Mission Statement/Rebranding: Ellamae proposed that with changes coming to the mission statement and the wrapping of the new and current vans that this would be an optimal time to do a full rebrand and have a new logo. She will work with Dynamic Design and bring options forward to the board and staff for feedback. No motion is needed.

Proposed Volunteer Policy: Angela moved to approve the proposed Volunteer Policy and corresponding application form with the two language changes discussed. Jeanne seconded. Motion passed.

Proposed Code of Conduct Policy: Jeanne moved to approve the proposed Code of Conduct Policy with the addition of senior staff language to be added. Dawn seconded. Motion passed.

[NEXT REGULAR MEETING](#) Next regular meeting is scheduled for Tuesday, August 30th, 2022, at 9:30 AM immediately following the budget workshop at the Prairie River Library District Headquarters in Lapwai.

[ADJOURNMENT](#) Meeting adjourned at 3:15 pm

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: August 30, 2022