

# PRAIRIE RIVER LIBRARY DISTRICT

*Board of Trustees – Meeting Minutes  
October 28th, 2025  
Minutes*

---

The meeting was called to order at 10:14 AM by Board Chair Dawn Stryhas. Also in attendance were board members Sunnie Renshaw, Lori Williams, Gloria Garcia, Leslie Smith and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

- Recognition of Visitors – No Visitors
- Agenda – No changes or additions to the agenda
- Correspondence – No correspondence
- Valnet meeting – Ellamae shared information about Valnet projects.
- Directors Report- The Director's report included information on packet materials district wide happenings.

## APPROVAL OF CONSENT AGENDA

Lori moved to accept items a and d, including the minutes from the August 26th regular meeting and the September Statement of Expense and Profit and Loss Statements, and Bank Statement. Gloria seconded. Motion passed.

## LIBRARY & STAFF REPORTS

Statistical Reports: Year-end statistical reports were shared and discussed.

Branch News: Branch news was inadvertently left out of the board packets. Ellamae will email branch news out to the trustees.

## IMPACT AREAS

## GRANT UPDATES.

**Let's Talk About It (Lapwai)** – Lapwai will kick off Let's Talk About It with *The Honey Bus*, which is available now for checkout.

**Idaho Community Foundation – Forever North** – Funds from ICF have been received.

## CAPITAL PROJECT UPDATES

**Lapwai** – Interior of recently constructed wall to be repaired during

maintenance week. Waiting on updated plans from CKA.

**Kooskia** – Dawn, Sunnie & Ellamae shared a recap of Oktoberfest. The event was sold out, and went well. Change of venue at last minute took place after windstorm took down the tents/outdoor setup.

#### DEVICE BORROWING POLICY (DISCUSSION)

Ellamae shared that over the last 12 months 13 WiFi Hotspots have been removed from the system because patrons have not returned the items. Ellamae explained that the patrons are charged for the lost devices, but that accounts often go unpaid, and that a Device Borrowing Policy agreement is required before checkout. Discussion about ways to limit loss in the future took place. Ellamae will present a new draft of the Device Borrowing Policy at the next meeting.

#### ACTION ITEMS

- a) **Homebound Program** – Ellamae shared that there has been interest in a homebound style delivery program, which is being looked into. Ellamae believes that this will align well with the Outreach & Access Services Manager Role, and would like to implement a pilot program in the Lapwai to Sweetwater area starting in January 2026. Lori motioned that PRLD move forward with the Homebound Program. Leslie seconded. Motion passed.

#### NEXT REGULAR MEETING:

November 25<sup>th</sup>, 2025

District Office: 611 Main St. Lapwai, ID

ADJOURNMENT 11:50 AM - Respectfully submitted, Ellamae Burnell - Clerk of the Board

Approved, November 25<sup>th</sup>, 2025