

VOLUNTEER POLICY

Prairie-River Library District

Preface

The Prairie-River Library District is comprised of small-town libraries in Nez Perce, Idaho and Lewis counties and is a partner in the Valnet consortium, sharing resources and technology with libraries in north-central Idaho and south-east Washington. The mission of the Prairie-River Library District is to provide appropriate materials, resources, and staff to meet the informational, educational, and recreational needs of the patron. Toward that end, the staff of the Prairie-River Library District will endeavor to provide prompt, friendly service with courtesy and respect to all.

Introduction

The Prairie-River Library District welcomes the support of a friendly and passionate volunteer community. Working alongside district staff, volunteers have the ability to expand and enhance our library services and support our mission. Volunteer opportunities offer citizens a way to contribute to the community, fulfill personal goals, achieve a sense of satisfaction, and learn more about the library.

Volunteer Opportunities

Branches accept volunteers on an as-needed basis under the direction of library staff. Volunteers are selected based on their qualifications in relation to the needs of the library. Volunteers are given tasks best suited to their skills, interests and availability. The library is not able to guarantee a position for each prospective volunteer and has the right to decline any application without cause.

Volunteers are selected based on the following criteria:

- a) Needs of the library at any given time
- b) Qualifications of volunteer applicants
- c) Availability of staff time to train and supervise volunteers

Friends of the Library

Most branches of the Prairie-River Library District have an active Friends of the Library group. The purpose of the group is to provide for the additional needs of the library, increase the public awareness and use of library services, and aid library staff in the development and implementation of quality services and programming. Activities include but are not limited to; fund raising, organizing events, assisting with programming efforts, and performing tasks in support of library services. Friends of the Library volunteer activities shall be under the direction of the branch manager.

General Volunteer Guidelines

Volunteers are representatives of the library and are required to present a positive image to the public. Volunteers follow the same policies, procedures, and guidelines as the library employees. Volunteer positions are unpaid and receive no benefits. Nothing in this policy or in the volunteer's service to the library shall create a contract or employment relationship between the volunteer and the library. Both

the volunteer and the library have the right to end the volunteer's association with the library at any time.

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