

PRAIRIE-RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

November 27, 2017

The meeting was called to order at 9:30 AM by Chair Jan Grueter. Also in attendance were board members Patty Kries, Mike and Jeanne Wasko, and Lisa Puckett, subbing for Director/Clerk of the Board Lisa Curnutt. She and Bev Kayler were excused.

RECOGNITION OF VISITORS – none

REVIEW

- Agenda
- Correspondence – none
- VALNet meeting – No VALNet report was given due to Lisa C.'s absence. The next VALNet Directors' meeting is Nov. 29th.

APPROVAL OF MINUTES

Patty moved that minutes of the October 25, 2017, meeting be approved; Jeanne seconded. Motion passed.

STATEMENT OF EXPENSE / FINANCIAL REPORTS

The November Statement of Expense for \$46,607.80 was approved on Jeanne's motion seconded by Patty. The Profit and Loss statement was approved on Patty's motion seconded by Jeanne. Both motions passed.

The P1FCU bank statement was reviewed.

LIBRARY & STAFF REPORTS

Branch news was shared. Mike suggested that copies of staff news/reports be included in future board packets.

NZP - began offering Learn & Play Time for Toddlers/Early Preschool; monthly story hours have begun for older pre-school – 1st grade children. Kaya Promotion sponsored by Nez Perce Tribe Economic Development is encouraging reading the American Girl series of Kaya books. A drawing for a Kaya doll will be held. The Adult reading group has made selections for the coming year. The City replaced the compressor for the library building and library carpet was professionally cleaned.

CRG - hosted an International Games Week event on Nov.1 for students and adults. The first My First Books story time was held Oct. 5th. The children are learning library etiquette along with listening to stories. TJ will begin to use ideas from the Very Ready Reading Program manual for story times.

PEC – was decorated for Halloween Spooky Reads. Doreen read portions of books stopping before the good part. This encouraged students to check out the books to learn the ending. Younger students enjoyed the WordWorld DVD Kooky Spooky Halloween.

KAM – April's Library happenings article in the Clearwater Progress was shared. "Giving T.Hanks Movie Month" featured different Tom Hanks movies each day from 1-3; the Halloween Candy Catapult Contest winner was announced; three adults completed the Adult Summer Reading Program's Bingo blackout; Book club will potluck and discuss *H Is For Hawk* on Dec. 7.

ICfL's Read to Me Rendezvous - Doreen/PEC, and Jenny/NZP attended Nov 2-3 in Boise. Julie/LAP was registered to attend but due to slow TSA lines at Lewiston Airport Julie did not make the flight. Lisa P contacted the airlines and arranged a refund of the ticket price. Doreen & Jenny will be reporting at the Dec. 11th District Staff meeting day about their experience.

LAP - Tamera will be moving out of the bookkeeping role when Dixie retires. She will be taking over some of the front desk duties.

UNFINISHED BUSINESS

Everybody Reads was held at the Nezperce library Wednesday, November 8th, at 7 PM. The district provided a meat and cheese tray, tableware supplies, coffee and water. The Friends group provided cookies. Jeanne reported that the attendance was 25 people. The author, S. M. Hulse, read passages from her book and spoke about the publishing process. No high school and few out of town readers attended. Patty suggested that we arrange some carpools from surrounding branches for next year's program to encourage more PRLD patrons to attend.

New furniture for CUL & WNC was delivered and installed the week of Nov 13th. The donated TV from NZP was placed on a rolling cart for use at CUL.

Policy manual –Reviewing copies of an example policy manual provided by LC and another from Jeanne was postponed until after the meeting was completed. The collection development policy will be addressed.

NEW BUSINESS

New broadband service provided by Airbridge was recently installed at KOO. The change-over went smoothly thanks to the cooperation of Andrew from First Step Internet and the Airbridge technicians. Dena reports lightning fast speeds and no more connectivity problems. Streaming sites that reduced connectivity speed under the old service have been reopened with no ill effect.

Lisa C. has begun compiling the State library report due Dec. 29.

Memorial Donation – the board members present expressed their condolences for the passing of Lisa C's father, Dale Stuart. On a motion from Mike and a second from Jeanne the board voted to make a memorial contribution to the family's suggested cause, the Fraser Community Center, c/o Peggy Ball, 2370 Thornton Rd., Orofino, ID 83544.

NEXT MEETING No December meeting will be held. The next regular meeting will be at the Lapwai Library at 9:30 AM on Monday, January 29, 2018.

ADJOURNMENT Meeting adjourned at 12:00 PM

Respectfully submitted,
Lisa Puckett
Acting Clerk