

PRAIRIE-RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

April 24, 2018

The meeting was called to order at 9:30 AM by Chair Jan Grueter. Also in attendance were board members Jeanne and Mike Wasko, Bev Kayler, Patty Kries and Clerk Lisa Curnutt.

RECOGNITION OF VISITORS – none.

REVIEW

- Agenda – no changes
- Correspondence – Lisa shared a library-related excerpt from the legislative update received via email. She will forward the full email to the trustees.
- VALNet meeting – April 12 directors' minutes were included in board packets, as were the Sys Admin committee's March 20 meeting notes.

APPROVAL OF MINUTES

Patty moved that minutes of the March 27, 2018, meeting be approved; Bev seconded. Motion passed.

STATEMENT OF EXPENSE / FINANCIAL REPORTS

March financial reports were approved on motions passed as follows:

Bev moved and Jeanne seconded to approve the Statement of Expense for \$42,663.85. The Profit and Loss statement was approved on Patty's motion seconded by Bev. Both motions passed.

The P1FCU bank statement was reviewed.

LIBRARY & STAFF REPORTS

Copies of branch news available at the time of mailing were included in the board packets. Other highlights:

Kamiah & Kooskia branches collaborated on plans for events during Money Smart week. A paid ad was run in the Clearwater Progress to promote attendance.

Lisa C. informed the board that she and her husband plan to move to New Mexico in the coming months. Claudia Jones has agreed to return as part-time interim director at that time until a replacement can be found.

UNFINISHED BUSINESS

The design for the van artwork is still being refined.

Erate – Funding for the Category 1 services, internet and phone, has been approved. Kooskia is not included in the request for internet since they received theirs free from Airbridge. The other branches' internet costs are discounted 90%. The state library pays internet costs not covered by E-rate. Phone service is being phased out of the E-rate program and is discounted only 10% this year and will be eliminated next year.

Benefits for part-time staff – New accrual increments of 15/20/30/40 were approved on Mike's motion, seconded by Jeanne and approved by the board. The motion includes the ability to review after one year and make any changes deemed appropriate. Lisa will revise affected portions of the personnel policy and make those available for approval at the next meeting.

Policies – Vehicle, volunteer, and confidentiality policies were postponed to the next meeting in the interest of time.

NEW BUSINESS

Painting Lapwai building – Darling Painting, Pullman, will be painting the exterior of the library and the storage shed.

Everybody Reads – At the last Everybody Reads meeting participants were encouraged to find more funding for the program. Annual fees of \$600 have not been raised in several years; most participants were not opposed to an increase but that would not be in effect until after this year. Mike moved that the district contribute an additional \$500 this year. Jeanne seconded; motion passed. The group was also pleased to hear Jeanne would be interested in attending meetings.

Kiwanis ads – The district will purchase Kiwanis radio ads again, at the same \$75 cost as last year – three \$25 ads, each grouping different branches by location.

Fines for minors – Eliminating fines for minors is being considered by libraries in the area and throughout the state. The state library has inquired of libraries as to whether they would be willing. The trustees discussed the pros and cons. They want to review stats and revisit it at a later meeting.

NEXT MEETING Tuesday, May 29, 2018, 9:30 AM, at the Lapwai Library.

The trustees would like to hold their meetings at other branches occasionally when the weather is good.

ADJOURNMENT Meeting adjourned at 12:00 PM

Respectfully submitted,
Lisa Curnutt, Clerk of the Board