

PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

May 31, 2022

The meeting was called to order at 9:30 AM by Board Chair Mike Wasko. Also, in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaa, Operations Manager Lisa Puckett, and board clerk Ellamae Burnell. This meeting was conducted on site at the Lapwai Community Library/District Office.

RECOGNITION OF VISITORS – Mike Mac Dowell – Troy Insurance.

REVIEW

- Agenda – Dawn asked for a discussion portion be added to the agenda.
- Correspondence – None
- Valnet meeting – A Valnet Director's training session will be held in October 2022.
- Director's report – Craigmont/Nezperce Branch Manager position and substitute I interviews took place at the Craigmont Library on May 24.

Shannon Seiler's last day as Nezperce Branch Manager was May 25th. Library page Anne Jorgensen will move from her role as Library page to a long-term substitute through at least July 1st or until a Branch Manager is selected.

The working meeting scheduled for June 14th conflicts with the Valnet Directors Meeting. Monday, June 13th was identified as a new date.

APPROVAL OF MINUTES

Jeanne moved to approve the consent agenda which included minutes of the April 27, 2022 regular meeting, the 2020-21 Audit report, the statement of expense, profit and loss statement and the bank statement review. Lori seconded. Motion passed.

LIBRARY & STAFF REPORTS

Branch News: Printed copies of the reports were sent to trustees.

Branch news highlights include:

Culdesac: Book sale will take place June 4th, with the following week being Shebang days. Summer Reading Program will begin on June 14th.

Nezperce: Hosted the Let's Talk about it zoom session with author Tiffany Midge. The book of the month group chose historical fiction or non-fiction for the month of June and July.

Peck: Doreen and Chis met with the Nez Perce Environmental Air Quality Office to continue the collaboration of air quality indicator flags at the library branches.

Winchester: Winchester is hosting a spaghetti dinner for the summer reading kick off. The Dutch oven contest is scheduled for June 25th in conjunction with the State Park.

BUSINESS

ICfL Grant Updates:

- ARPA Learn/Earn grant (mobile library): ICfL continues to explore possible extension of the deadline as other libraries have also reported delays in receiving vehicles for their mobile library projects. Ellamae provided information on the possibility of custom book lockers to be included as an alternative for some funding.

Kamiah Branch Manager update: Louis Perez has been selected as the Kamiah Branch Manager and is settling into his position nicely. He joined the rest of the team at headquarters for the District Wide meeting on May 16th.

Craigmont & Nezperce Branch Managers: Ellamae held interviews in Craigmont on May 24th with Lisa and Lori. One candidate was interviewed for the Craigmont position, one for the joint position and one substitute was interviewed. After considering how to best serve patrons it was decided that the positions will remain in their current structure. The Craigmont Branch Manager position was offered to Megan Widimier with a start date of June 6th. A substitute position was offered to Andrea Casali.

Bev Kayler Memoriam Donation: Jeanne moved to donate up to \$150 at the discretion of the Director in memoriam of former board member Bev Kayler.

Printing and Copy Fees – Feedback from Branch Managers on the reinstatement of copy and print fees and a fee comparison chart was provided to Trustees via Board Packet. Lori Williams moved to update the Internet use policy to reflect patrons that hold a library card will be allowed 10 free prints per day, patrons with out a library card will pay 25 cents per print beginning July 1st. Jeanne Seconded. Motion passed.

Proposed Social Media Policy: Angela identified language from the American Library Association (ALA) regarding the First Amendment to be included. Dawn asked that a section to provide guidance for Friend's of the Library groups to be added. Lori moved that the proposed policy be approved with the addition of the discussed items. Dawn Seconded. Motion passed.

Operations Manager compensation review: Compensation for the Operations Manager was discussed as Lisa has moved back into the role. Angela moved that Lisa retain her existing wage through the remainder of her tenure. Jeanne seconded. Motion passed.

NEXT REGULAR MEETING Next regular meeting is scheduled for Tuesday, June 28, 2022 at 9:30 AM in Library Headquarters in Lapwai.

ADJOURNMENT Meeting adjourned at 12:00PM.

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: June 28,2022