

PRAIRIE-RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes
June 29, 2021

The meeting was called to order at 9:30 AM by Board Chair Jan Grueter. Also, in attendance were board members Mike Wasko, Jeanne Wasko, board clerk Lisa Puckett and Operations Manager Terra Baldus. Patty Kries was unavailable to attend. This meeting was conducted on site at the Lapwai Community Library/District Office.

RECOGNITION OF VISITORS – Dawn Stryhas, Lori Williams

REVIEW

- Agenda – no additions made
- Correspondence – resignation letter from Leonard Van Dyke.
- Valnet meeting – Directors are voting via computer about joining the IDEA program.
- Director's report –
 - Idaho County auditor's office has provided some preliminary L2 budget figures. These may be subject to change but should give us a good starting point for next month's budget planning workshop.
 - The ARPA grant application was submitted to ICfL
 - Lewiston Tribune reporter, Kathy Hedberg, printed a feature story about PRLD libraries returning to their pre-pandemic operating hours.

APPROVAL OF MINUTES

Jeanne moved the minutes of the April 27, 2021 executive session be approved; Mike seconded. Motion passed.
Mike moved the minutes of the May 25, 2021 regular meeting be approved; Jeanne seconded. Motion passed.

STATEMENT OF EXPENSE / FINANCIAL REPORTS

After review of the printed copy Jeanne moved and Mike seconded to approve the June 2021 Statement of Expense in the amount of \$54,498.19. Motion passed

The Profit and Loss statement for June 2021 was reviewed and approved on Mike's motion, seconded by Jeanne. Motion passed.

The P1FCU bank statement for May 2021 was reviewed.

LIBRARY & STAFF REPORTS

The branches shared news of their recent activities. Printed copies of the reports were sent to trustees.
Branch news highlights include:

Craigmont is working on Summer Reading programs. A float was entered in the June Picnic parade.

Culdesac Summer reading programs have been well attended thanks in part to the new partnership with the school district.

Kamiah held a community meeting at the park as part of their Libraries Transforming Communities grant. Partners have been found to sponsor and install Little Free Libraries in the Kamiah area. The first libraries have been ordered.

Lapwai Summer Reading programs have begun. Julie held a kids' camp for a small group of children that allowed their parents to attend a training at the Clearwater Casino. Staff, with help from Doreen's sons, rearranged the circulation area in the library. There is now a work area in the small side room.

Nezperce baby/toddler learning kit and outdoor game kits are ready for checkout. The day trip nature hike at Winchester Park was a big success. Twenty-five patrons rode the bus from the library to the park. Another ten drove to meet the group. They were also joined by visitors camping in the park.

Peck Summer Reading began with a visit from Chris Case with her “reading sheep”, Elmer. Other programs included visits from the Ranger Vivian from the Spalding Park.

Winchester Young patrons have been enjoying outdoor activities including making clay creations, planting seeds in the new greenhouse and sampling flavored bugs as a snack. Meagan Widmier from Head Start is leading weekly Kindergarten Readiness programs.

BUSINESS

Trustee Vacancy – Jeanne moved to accept Leonard’s resignation and declare a vacancy on the board of trustees. Mike seconded. Motion passed on a roll call vote. Mike – Y; Jeanne – Y; Jan -Y; Patty-absent.

Trustee Appointment – Mike moved to appoint Dawn Stryhas to fill the board vacancy. Jeanne seconded. Motion passed on a roll call vote. Mike – Y; Jeanne – Y; Jan -Y; Patty-absent.

The Oath of Office was administered by Mike to new trustee, Dawn Stryhas and recently re-elected trustee, Jan Grueter.

Juneteenth Holiday - Discussion of adding the newly designated Juneteenth federal holiday was tabled.

Budget workshop preparation – Preliminary wage proposals and budget spreadsheets were mailed to trustees in preparation for next month’s budget workshop meeting to be held prior to the July regular meeting.

ICfL grant opportunities update – Terra submitted a \$150,000 Keeping Students Learning and Adults Earning grant request to ICfL for purchase of a van for use as a mobile library unit. Request also includes funding for additional hours for a staff member to serve as an outreach librarian. Applicants will be notified in early July.

After reviewing the requirements for the Emerging Connectivity funds grant it was decided that the grant is not a good fit for the district.

Lisa has submitted an application for \$16,000 Overdrive purchasing funds grant.

Trustee Connections virtual conference follow up – Jan & Jeanne were able to view the conference and shared their impressions. Lisa provided copies of the current PRLD Strategic Plan approved in Nov. 2019. The Strategic Plan is due for review in 2022.

NEXT MEETING Tuesday, July 27, 2021 budget workshop begins at 9:30am with regular meeting following workshop completion. Workshop and meeting will be at Library Headquarters in Lapwai.

ADJOURNMENT Meeting adjourned at 12.10pm.

Respectfully submitted,
Lisa Puckett, Clerk of the Board

Approved: July 27, 2021