

# PRAIRIE-RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes  
February 25, 2020

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The meeting was called to order at 9:24 AM by board Vice-Chair Mike Wasko. Also in attendance were board members Patty Kries, Jeanne Wasko and Leonard Van Dyke, library staff member Lisa Puckett, and board Clerk Michael Priest. Board Chair Jan Grueter was excused.

RECOGNITION OF VISITORS – none.

## REVIEW

- Agenda – “Replacement board member discussion” was added under New Business.
- Correspondence – A letter from the City of Kamiah was mentioned but saved for discussion under New Business.
- Valnet meeting – The Valnet Board of Directors is concluding budget planning for FY 2020-2021 that runs July 1, 2020 to June 30, 2021. All items are set to be approved at the March 10 meeting, including new courier contracts for drivers John Abitz and Scott Seibert.

## APPROVAL OF MINUTES

Jeanne moved that the minutes of the January 28, 2020 meeting be approved; Leonard seconded. Motion passed.

## STATEMENT OF EXPENSE / FINANCIAL REPORTS

Jeanne moved and Leonard seconded to approve February’s Statement of Expense in the amount of \$60,189.38. The Profit and Loss statement for February was approved on Leonard’s motion, seconded by Patty. Both motions passed.

The P1FCU bank statements for February was reviewed.

## LIBRARY & STAFF REPORTS

Local newspapers with library news were made available during the meeting. Most branches supplied additional information on recent and upcoming news and events.

## UNFINISHED BUSINESS

Kindergarten Readiness Kits – The Kindergarten Readiness Kits were delivered to branches on February 19 and were ready for patron check out by February 25. Promotion has begun through various outlets. The grant received from ICfL requires a final report on May 30 that includes patron feedback and statistics on usage, and tracking these becomes the new priority.

## NEW BUSINESS

City of Kamiah contract and MOU – The district received a letter from the City of Kamiah on February 7 stating that the city intends to terminate their contract and memorandum of understanding with the district effective October 29. The current agreements were signed on October 29, 2007 and renew annually unless 6-month notice is given by either party. The City of Kamiah wishes to renegotiate new agreements that would be implemented on October 1 to align with their fiscal year and budgeting process. They want to have a joint meeting with the district’s Board of Trustees prior to May 1 to discuss library services and any potential terms to the new agreements. Michael contacted the City of Kamiah mayor Betty Heater on February 11 for more information. She did not have any further details at

that time but stated that the topic would be discussed at an upcoming City Council meeting as she seeks input from City Council and the City Attorney. She will contact the district when ready. Michael will keep trustees updated as he hears more. He will also draw up an estimate of annual costs related to the Kamiah branch.

Library policy review: Wi-Fi Hotspot Policy – The trustees reviewed the policy and several changes were recommended following discussion. The board would like to see restrictions on placing holds and repeat borrowing to allow patrons who have not yet been able to check out the hotspots more of an opportunity to do so. The policy was tabled for the March meeting to allow for edits.

Replacement board member discussion – Jan Grueter sent a message that she was considering resigning her position on the board due to health concerns. Her current term as a board member expires in 2021. A replacement would serve out the remainder of the term and then potentially run for election to a new 6-year term. The trustees decided that the topic would be tabled until an official resignation letter from Jan was received.

NEXT MEETING Tuesday, March 31, 2020, 9:30 AM at Lapwai Community Library/District Office

ADJOURNMENT Meeting adjourned at 10:30 AM

Respectfully submitted,  
Michael Priest, Clerk of the Board

Approved: March 31, 2020