

**Prairie-River Library District
Board of Trustees' Regular Meeting
Tuesday, April 30, 2019
Lapwai Library/District Office**

* **ACTION ITEMS:** Pursuant to HB 611, notice is given that the following are action items at each meeting:
Amendments to the agenda and approval of PRLD meeting minutes, Statement of Expense, and Profit & Loss Statement.
Other agenda items designated as action items below, if applicable, are marked with an asterisk [*].

- 1) Call to Order by _____ @ _____ a.m.
- 2) Recognition of Visitors
- 3) Review Agenda
- 4) Correspondence
- 5) Valnet
- 6) * Approval of PRLD Minutes from March 26, 2019
- 7) Financial Reports
 - a. * Statement of Expense
 - b. * Profit & Loss statement
 - c. Bank statement review
- 8) Library Reports
 - a. Statistical reports – reported quarterly in January, April, July, October
 - b. Staff / library reports
- 9) Unfinished Business
 - a. * Job descriptions
- 10) New Business
 - a. Fines revisited
 - b. Lucky Day Collection
 - c. Monthly calendar for trustees
 - d. * Holiday closures
 - e. * Craigmont internet setup
 - f. * Library policy review: Customer Service Policy

Next regular board meeting: Tuesday, May 28, 2019, 9:30 AM at the District Office, 103 N Main, Lapwai.

Adjournment